

THE ROLE OF CHANGE MANAGEMENT IN PERFORMANCE MANAGEMENT WORKSHOP

VENUE: LIVINGSTONE, ZAMBIA

DATES: Thursday, 24 to Friday 25 November, 2016

TIME	DAY ONE - Tuesday	DAY TWO - Wednesday
08.00 – 08.30 hrs	Registration, Opening Remarks & Introductions CAI	Performance Management – Case Study Plenary Claire K Limbwambwa
08.30 – 09.00 hrs	Participants' Expectations & Workshop Overview Sylvia B Mwansa	Change Management – The Process Sylvia B Mwansa
09.00 – 10.00 hrs	Performance Management – An Introduction Claire K Limbwambwa	Change Management – Group Work & Plenary Sylvia B Mwansa
10.00 – 10.20 hrs HEALTH BREAK		
10.20 – 11.20 hrs	Performance Management & Emotional Intelligence Claire K Limbwambwa	Creating a PM Culture – Personal & Organisational Values Claire K Limbwambwa
11.20 – 12.00 hrs	Organisational Change Management - An Introduction Sylvia B Mwansa	Creating a PM Culture – Individual & Group Exercise Claire K Limbwambwa
12.30– 13.30 hrs LUNCH BREAK		
13.30 – 14.30 hrs	Organisational Change Management – Group work Sylvia B Mwansa	Balanced Score Card – Bedrock for Action Claire K Limbwambwa
14.30 – 15.30 hrs	Performance Management - The Process Claire K Limbwambwa	Performance Review – An Introduction Sylvia Mwansa
15.30 – 15.50 hrs HEALTH BREAK		
15.50 – 17.00 hrs	Performance Management – Case Study Claire K Limbwambwa	Performance Appraisal – Feedback is a Gift Exercise Claire K Limbwambwa